

*Central Oregon Homebrewers Organization*

*Executive Board Meeting Minutes*

**DETAILS**

Date: 05/04/2016  
Scheduled Start Time: 1830 PST; 1900 PST Call to Order  
Scheduled End Time: 2100 PST  
Type of Meeting: Monthly COHO Executive Board  
Location: Pour House  
Organizer / Chair: Tom Brohamer (Tom@MyBrewPal.com)

**ATTENDEES - The following people were invited to attend:**

<i>Name</i>	<i>Role</i>	<i>Email Address</i>	<i>Attended</i>
Tom Brohamer	President	tom@mybrewpal.com	X
Kevin Tucker	Treasurer	ktucker@bendbroadband.com	X
Hunter Farrell	VP	hunter@farrellcounsel.com	X
Mike Furry	Sgt. at Arms	mfurry@bendbroadband.com	X
Jamie McMillin	Secretary	jmcmillin1@gmail.com	X

**AGENDA**

Call to order: 7:05pm

Approval of minutes: – Mike moved to approve; Hunter seconded

Approval of agenda – Jamie moved to approve; Kevin seconded

Officer reports:

President – Nothing besides what is on the agenda.

**Action Item (completed):** Tom change Kevin’s officer email to the Arbor address.

Treasurer – Kevin went over the budget for April and year-to-date. We don’t yet have all the expense receipts from Spring Fling, but projections look like we will come out better than expected for Spring Fling proceeds. The raffle sales alone contributed \$615.

Secretary –

**Action Item (completed):** Jamie try setting up the alert through COHO address.

Vice President – Hunter brought up a concern that we seem to be running out of cups quickly at meetings.

**\*\*\*Action Item:** Tom will buy a large amount of cups before the next meeting.

## UNFINISHED BUSINESS

### 2016 Spring Fling:

Recap – The event went very well overall. There was some confusion over the two different raffles being sold at the same time at our general meeting. Tom suggested that next year we only sell Spring Fling tickets during Spring Fling. We all agreed it would be good to have a recap meeting with the Spring Fling committee to go over what went well and what we could improve.

\*\*\***Action Item:** Tom will send an email to the committee requesting a recap meeting.

### Club Brew System (Tom):

\*\*\***Action Item:** Target date for completion is AHA Big Brew Day, May 7<sup>th</sup>. We are not going to get it powder coated, just a crackle coat. It's been painted, plumbed, with the wheels mounted. Tom just has to get a few more pieces before this Saturday.

### Group purchase of t-shirts and hoodies:

\*\*\***Action Item:** Tom will set up the PayPal account for members to order shirts.

\*\*\***Action Item:** Tom get price quotes from the silk screener.

### Summer Bash Dates for reservation (July 15-17<sup>th</sup>):

Registration now open on COHO site. Tom asked for a volunteer to buy and bring meat for the barbeque potluck.

\*\*\***Action Item:** Mike volunteered to pick up the meat (Tom will provide a list)

### Fermentation Celebration (June 23<sup>rd</sup>):

**Action Item (completed):** Tom announce at the next meeting that if Group Brew hosts have leftover club beer after sharing it at our meetings, please save it for this event.

\*\*\***Action Item:** Tom send email requesting sign-ups after the next meeting.

### Bowling Night for COHO:

\*\*\***Action Item:** Tom will ask Lava Lanes about availability this Spring and then present the idea to the membership.

### Disc Golf Event:

We also discussed an informal (and free!) game of disc golf at Pine Nursery.

\*\*\***Action Item:** Kevin will set up a time, probably in mid May, and put the word out.

### BJCP Judge Training:

\*\*\***Action Item:** Hunter will ask Randy if he can send out an email to the club next time there is a class. Also, find out if we can publish this as an "event" on our website next time.

### Brew Shop Storage:

There has been no news on where the Brew Shop will be relocating yet so we will need to postpone this discussion.

### Pacific Northwest Homebrewers Conference (2017):

\*\*\***Action Item:** Tom will contact the PNHC organizer to see if there are any promotional materials or videos that we could use to stir up interest.

### COHO ListServ Status:

**Action Item (Completed):** Tom will remove it.

\*\*\***Action Item:** Tom send a note to ListServ members with our Facebook group name

### Another Beer Competition:

\*\*\***Action Item (mostly done):** Mike and Hunter collect more details about this proposed competition. The format, as suggested by Randy, is to pick 4 categories for members to enter their brews and have one quick judging round to narrow the categories down to 4 winners each. Tom was worried about it distracting from our

regular club competitions, but we might be able to work it in. We would need someone (Randy?) to propose the full plan with details such as schedule and costs to the Board.

#### Brew Shop Group Brew (May 7<sup>th</sup>):

Jeff got the necessary permit from the city. Hunter entered the event on the AHA website.

**Action Item (completed):** Tom send an email to Jeff at the Brew Shop to confirm

**Action Item (completed):** Tom will make an announcement at the General Meeting looking for volunteers to brew.

**\*\*\*Action Item:** Mike ask Doug where the banner is so it can be displayed at the event

## NEW BUSINESS

#### Mecca Grade:

The presentation at our last meeting was very well received and many members expressed an interest in visiting Mecca Grade's farm.

**\*\*\*Action Item:** Hunter will coordinate a tour (and possible Group Brew?) with Mecca Grade; Tom will email the contact info to Hunter

#### Club Equipment:

Kevin brought up a concern with our open-ended check out process. It's difficult to predict when equipment will be there. Can we put a time limit on how long people can have items checked out? Tom suggested we come up with a policy as a board – will revisit this at a future meeting.

**\*\*\*Action Item:** Tom check Wild Apricot to see if there is some sort of equipment checkout or reservation capability. If not, check to see if there is another app that might help us.

#### Sunriver Brewing:

Tom talked to Brett recently about the idea of a club brew there. Brett said they just finished installing a 3 barrel system and he would love to have us there sometime in early summer, and they might even donate grains and hops (Tom needs to double-check on this). The June Group Brew is at Tom's house, but we would love to try to schedule our July Brew at Sunriver. If that doesn't work, Mike said he would host the July Brew.

**\*\*\*Action Item:** Tom follow up with Sunriver to schedule a time for us.

#### Website Home Page:

Jamie mentioned that the educational sessions listed on our homepage are now outdated.

**\*\*\*Action Item:** Jamie email Randy to ask about future educational sessions and getting that info to Joe.

Adjournment: 8:52pm Kevin moved to adjourn; Mike seconded.